

## EDUCATION ABROAD COURSE APPROVALS

[www.International.MissouriState.edu/EducationAbroad/](http://www.International.MissouriState.edu/EducationAbroad/)

As an Education Abroad program director, it is in your interest to offer several courses on your program to assist you with recruitment. You are allowed and encouraged to consider offering courses outside of your home department which you may want to teach.

**DIRECTIONS:** Please use this form to collect the department heads’ signatures for the courses you are offering outside of your home department. Your home department courses will be approved as part of your Education Abroad proposal. If you need to add any other course(s) after your proposal has been approved, this document can be used to gather the approvals and update the list. Please note that the department heads may require a syllabus to approve your request.

**IDS 297/397**—To offer IDS courses on your program, please build a syllabus using the [provided template](#) and send both the syllabus and this document to Dr. Kelly Wood for review.

**UHC 350**—To offer UHC courses on your program, please fill out the [Honors College Faculty Application](#). Send the completed application, a syllabus of your proposed course, and this document to Scott Handley for review.

Program Director Name

Program Name

Program Term

COURSE	NO. OF CREDITS	DEPARTMENT HEAD SIGNATURE <small>(digital or physical)</small>	NOTES FROM DEPARTMENT HEAD

**DEPARTMENT HEAD:** The course(s) you approve will be built by Education Abroad, not your department, if a student elects to take one on the program.